

# SpraySMART EXAMPLE - SMALL CHEMICAL STORE ROOM CHECKLIST

Checklist Item Description	YES	NO	YOU NEED TO PROVIDE A RESPONSE/REMEDIAL ACTION WHEN YOU TICK - NO
Is the storage facility secure, sound and kept locked when no one is in attendance?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Is the store tidy and with clear access?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Is the storage facility properly banded** – <b>can contain spills?</b>			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Is the storage facility made of a non-absorbent material, for example is the mixing area concreted?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Is the storage facility fire resistant and made of non-combustible materials wherever possible?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Are chemicals protected from moisture, light and temperature extremes?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Is appropriate PPE kept near but not in store?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Is there a storage manifest and SDS Register?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Are appropriate warning signs, emergency contact numbers visible***?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Does this store room have a Spill Kit?			<b>What is wrong:</b>
			<b>Remedial Action:</b>

Is there a <b>Type A B (E)</b> fire extinguisher within easy access?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Is the storage facility well-lit and ventilated?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Are chemicals stored in their original packages?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Are all chemical containers in good condition?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Are liquid chemicals <b>not</b> stored above powders?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Are ALL Vaccines/Drenches in date and stored in a refrigerator as per label instructions?			<b>What is wrong:</b>
			<b>Remedial Action:</b>
Are all SDS available and in date? Refer to Storage Record (SDS Date section)			<b>What is wrong:</b>
			<b>Remedial Action:</b>
<b>NOTES</b>			
* Minor storage is the level set by Australian Standards where quantities of Dangerous Goods exist in small quantities (usually less than 1000 litres of Packing Group III) AS2507-1998.			
** To comply with AS2507 the bunding for chemicals stored in packages the area must have a compound capacity of at least 100% of the largest package and 25% of the storage capacity up to 10000lts.			
*** Note: Storage signs for small chemicals stores should NOT contain Dangerous Goods Diamonds. The following is an example of what they should state – <i>“Warning. Chemical Store. Authorised Access Only”</i>			
<b>NAME</b>			
<b>SIGNATURE</b>		<b>DATE</b>	